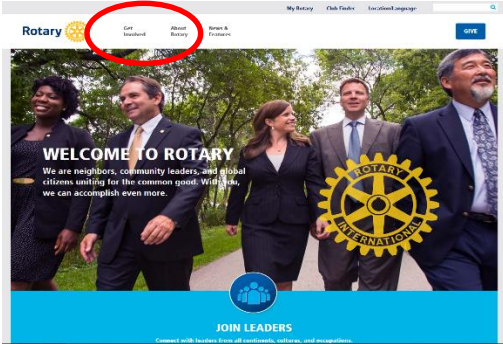


Finding your Club PHF Recognition Points

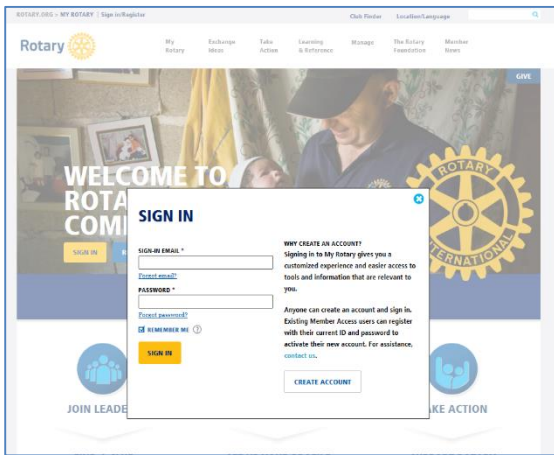
Step 1

Go to www.rotary.org to log in. Then click My Rotary.



Step 2

Click on yellow sign in box and the sign in screen appears. Log in using your e mail address. Create an account if you don't already have one



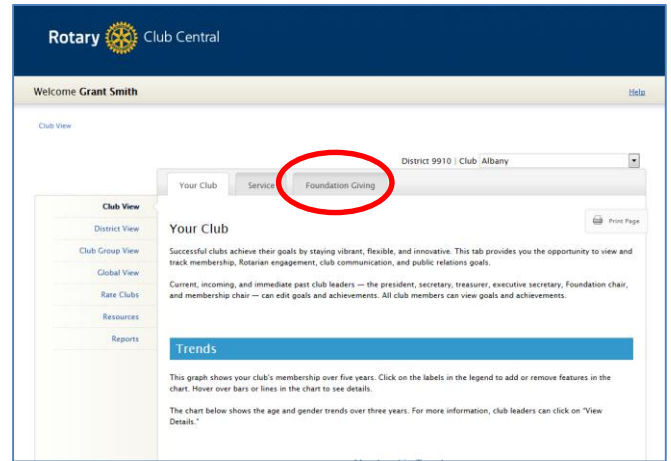
Step 3

Click on MANAGE then **Rotary Club Central**



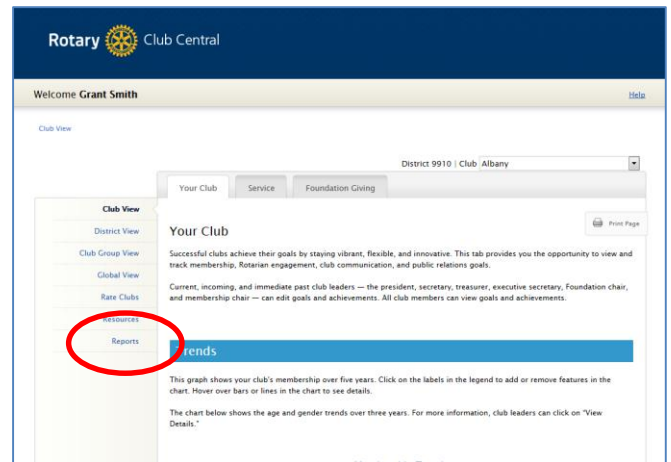
Step 4

Click on Foundation Giving to open



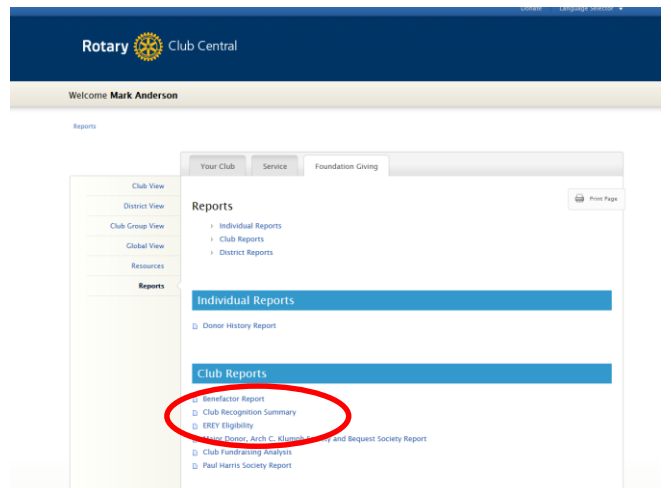
Step 5

Click on Reports. The reason you click on Foundation Giving first is that you will now be linked to reports about The Rotary Foundation.



Step 6

The screen below will open. Look under "Club Reports" and click on CLUB RECOGNITION SUMMARY.



Step 7

The screen below will open with your report. The first line in this report show how many Foundation recognition points that you have available. You will need 1,000 points to affect a transfer. The points linked to the members are their points and **CANNOT** be transferred to the Club for Club use. These points can however be used with the member permission by the member forwarding a signed Recognition transfer request form.

Rotary ID	Name	Member	Amount	Level	Date	Amount	Level	Rotary ID	Name	Member	Amount	Level	Date	Amount	Level	Rotary ID	Name	Member	Amount	Level	Date	Amount	Level																								
18006	R/C of Beecroft					10,000.00	PHF+8	18006	R/C of Beecroft					10,000.00	PHF+8	18006	R/C of Beecroft																														
4746915	+ Adcock, Dorothy	Y	9,000.00	PHF+8	May-2005	9,000.00	PHF+8	293605	Adcock, Robert	Y	2,004.00	PHF+1	Jul-1991	2,004.00	PHF+1	8900253	Anderson, David	N	4,194.51	PHF+3	Apr-2011	4,194.51	PHF+3	8442671	Anderson, Lynne F.	N	3,147.00	PHF+2	May-2002	3,147.00	PHF+2	5789735	Anderson, Mark	Y	454.48	AF-SHARE	Apr-2016	454.48	AF-SHARE	307915	Andrews, John D.	N	1,194.51	PHF+3	May-2005	1,194.51	PHF+3

Rotary ID	Name	Club Member
18006	R/C of Beecroft	
4746915	+ Adcock, Dorothy	N
293605	Adcock, Robert	Y
8900253	Anderson, David	N
8442671	Anderson, Lynne F.	N
5789735	Anderson, Mark	Y
307915	Andrews, John D.	N

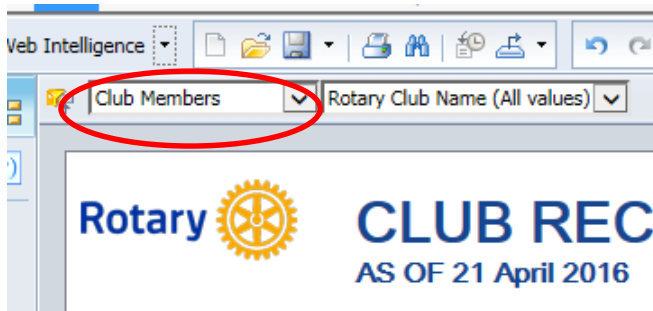
You now have a list of current members “Y”, past members and non-members “N”. You may even see an “H” indicating an honorary member.

With this column visible you have a complete history of who has been recognised with a Paul Harris Fellow. The history is fairly robust back to 1985. Prior to that there may be some gaps.

Step 8

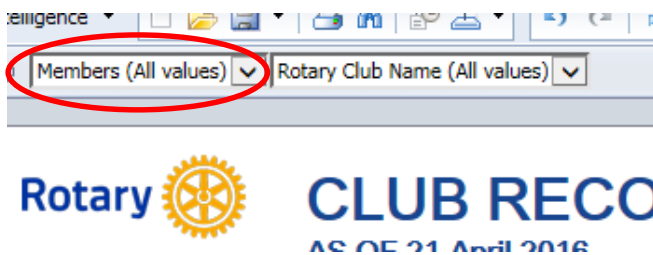
History and non-member recognitions

In the top left corner of your screen there is a box that says “Club Members”



Click on the down arrow and highlight

“Members(All values)”



This will reset your report, to show every Paul Harris Fellow ever recognised by your Club. Prior to 1985 there may be some gaps in our data history and we do apologise for this.

Step 9

Search www.rotary.org for the form below.

Rotary CLUB RECOGNITION TRANSFER REQUEST FORM

Please send your completed form only once. If you have questions regarding recognition or contributions to the Rotary Foundation, please contact Rotary's Support Center at 1-866-RRROTARY (1-866-967-8279), or email center.rotary.org or contact the Rotary International office that serves your area. Contributions can be made at www.rotary.org/give.

1. RECIPIENT OF RECOGNITION

Transfer Recognition Points to:

Name: _____ Recipient ID Number: _____
 Club Name: _____ Club No: _____ District No: _____
 Address: _____ City: _____ State/Province: _____
 Country: _____ Postal Code: _____
 Daytime Phone: _____ Email Address: _____

2. TRANSFER RECOGNITION POINTS

Foundation Recognition Points Amount: _____ (Minimum of 100 points)
 Transferring Recognition Points from: Individual ID Number: _____ Club Number: _____ District Number: _____
 AUTHORIZED SIGNATURE (required): _____ Print Name: _____

3. SHIPPING INFORMATION — Recognition materials only

Presentation Date: _____
 Send recognition to: (Check one; if left blank, recognition will be sent to club president)
 Club President Club Secretary Club Treasurer Club Foundation Chair Other, record information below
 Name: _____ Address: _____
 City/State/Prov: _____ Country/Postal Code: _____
 Daytime Phone: _____ Email Address: _____

4. INDIVIDUAL COMPLETING THIS FORM

Name: _____ Daytime Phone: _____
 Email Address: _____ Date: _____

Please send this form to the appropriate address.

UNITED STATES: The Rotary International, 14200 Collection Center Drive, Chicago, IL 60638 USA. Tel: 1-866-967-8279 (toll-free). Fax: +1 847-328-4101. center.rotary.org

CANADA: The Rotary Foundation (Canada), 60-11628 P.O. Box 4890 STN A, Toronto, ON M5W 0K9 Canada. Tel: 1-866-967-8279 (toll-free). Fax: +1 847-328-4101. center.rotary.org

GERMANY: Rotary Deutschland, Genserswalld 14, 80710 Düsseldorf, Germany.

BRASIL OFFICE: Rotary International, Rua Sagrada 209, 01155-000 São Paulo, SP, Brazil. Tel: +55-11-3026-2966. Fax: +55-11-3667-6575. rotarybr.org

EUROPE AND AFRICA OFFICE: Rotary International, Willemstraat 15, 2000 Antwerp, Belgium. Tel: +32-3-238-4101. Fax: +32-3-238-4101. rotary@rotary.org

KOREA OFFICE: Rotary International, Room 201, Miron Building, 43 Yeong-dong, Yongsang-gu, Seoul 150-733, Korea. Tel: +82-2-783-3077. Fax: +82-2-783-3979. rotary@rotary.org

JAPAN OFFICE: Rotary International, Mita Bldg, 4-22, Minato-ku, Tokyo 108-0072, Japan. Tel: +81-3-5439-5800. Fax: +81-3-5439-9805. rotaryjapan.org

SOUTH ASIA OFFICE: Rotary International, Thapar House, 2nd Floor, Central Bldg, 124 Jangpoh, Patna, Bihar 800 2124, India. New Delhi 110 001, India. Tel: +91-11-42250101. Fax: +91-11-42250191. rotary@rotary.org

SOUTH PACIFIC AND PHILIPPINES OFFICE: Rotary International, P.O. Box 1415, Paramaribo, NW 1124, Suriname. Manila, Philippines. Tel: +63-2-8984-9800. Fax: +63-2-8984-9899. rotary@rotary.org

SOUTH PACIFIC AND IRELAND (RIB) OFFICE: Rotary International, Kilmacrossbeg, Altonair, Wicklow, Ireland. Tel: +353-51-8522-0999. Fax: +353-51-8522-0999. rotary@rotary.org

SOUTHERN SOUTH AMERICA OFFICE: Rotary International, Avenida Florida 1, Piso 2, 1005 Buenos Aires, Argentina. Tel: +54-11-5032-0969/8. Fax: +54-11-5032-0999. rotary@rotary.org

Paul Harris Fellow Recognition Transfer Request Form, Page 1